

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Chitterne Village Hall, Chitterne
Date: Thursday 4 July 2013
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Stuart Figini (Democratic Services Officer) 01225 718376 or email: stuart.figini@wiltshire.gov.uk, direct line 01225 718376 or email stuart.figini@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

Wiltshire Councillors

Andrew Davis

Fleur de Rhé-Philippe

Keith Humphries

Christopher Newbury

Pip Ridout

Warminster East

Warminster Without

Warminster Broadway

Warminster Copheap and Wyllye

Warminster West

Items to be considered

Time

Please note these timings are approximate only

The following stands will be available for browsing from 6.30pm

There will be an opportunity to hear about the Fire Authority Integrated Risk Management Plan and pick up a copy of the Plan.

1. **Chairman's Welcome and Introductions**

7.00pm

The Chairman will welcome those present to the meeting.

2. **Apologies for Absence**

3. **Minutes** (*Pages 1 - 12*)

To approve and sign as a correct record the minutes of the meetings held on 7 March 2013 and 5 June 2013 (*copies attached*).

4. **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcements**

7.10pm

The Chairman will introduce the Announcements included in the agenda and invite any questions.

5.a **Safeguarding Thresholds** (*Pages 13 - 14*)

This Chairman's announcement provides information about a review of guidance on safeguarding thresholds which has been undertaken jointly by the Wiltshire Safeguarding Children Board and the Wiltshire Children and Young People's Trust. This has resulted in the introduction of a revised safeguarding document and toolkit.

Further information can be found in the attached document.

5.b **Wiltshire Fire and Rescue Service - Draft Public Safety Plan 2013-16 'Have Your Say'** (*Pages 15 - 16*)

This Chairman's announcement provides information about

the new draft Public Safety Plan 2013-16 (Integrated Risk Management Plan) which is available to view on the Wiltshire Fire and Rescue Service website. The plan shows what the service has been doing and how it intends to build on that for the future.

Further information can be found in the attached announcement.

5.c **Current Consultations** (*Pages 17 - 18*)

Have your say on how your council works by viewing the current consultations. The information in the document included in the agenda is available on the Wiltshire Council website under: Council and Democracy / Consultations.

6. **Local Highways and Streetscene Service** (*Pages 19 - 26*)

7:20pm

The Area Board will receive a presentation from Adrian Hampton – Head of Local Highways & Streetscene South and be introduced to the new Community Co-ordinators for the Warminster area. The Area Board will be informed of the role of the Community Co-ordinator as the first point of contact on highways and street-scene issues.

7. **Shadow Campus Operations Board** (*Pages 27 - 30*)

7.30pm

The Area Board will receive a presentation and report from Lucy Murray-Brown, Head of Campus Delivery & Operational Models about the process for setting up a Shadow Campus Operations Board for Warminster.

8. **Your Local Issues** (*Pages 31 - 34*)

7.50pm

An update from the Community Area Manager and leaders of the groups working on existing issues.

If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire Council Website by using this [link](#).

The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.

- | | | |
|-----|--|--------|
| 9. | <p>Community Asset Transfer - Allotments at the Tynings, Warminster (<i>Pages 35 - 40</i>)</p> <p>The Area Board is asked to consider an application submitted by Warminster Town Council for the transfer of the allotments at The Tynings, Warminster to Warminster Town Council.</p> | 7.55pm |
| 10. | <p>Community Area Transport Group (<i>Pages 41 - 42</i>)</p> <p>To receive an update from the Community Area Transport group.</p> | 8.00pm |
| 11. | <p>Updates from Partners (<i>Pages 43 - 60</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> ➤ Wiltshire Police ➤ Wiltshire Fire and Rescue Service ➤ NHS Wiltshire ➤ Warminster and Villages Community Partnership ➤ Town and Parish Councils Nominated Representatives ➤ Warminster Community Area Young People's Issues Group ➤ The Warminster and District Chamber of Commerce <p>Some written updates have been received and are included in this agenda.</p> | 8.10pm |
| 12. | <p>Community Area Grants - New System 2013/14 - Update (<i>Pages 61 - 68</i>)</p> <p>The Area Board will be reminded that the Cabinet Member for Adult Care, Communities and Housing – Cllr John Thomson, made a Cabinet Member decision which was published on 26th March, 2013 and came into force on 5th April 2013 about Area Board Funding for 2013/14 to provide clarity to the process.</p> <p>A copy of the decision made and associated documents are attached for information and future reference.</p> | 8.20pm |
| 13. | <p>Area Board Funding - Community Area Grants (<i>Pages 69 - 88</i>)</p> <p>To consider any applications for funding from the Community Area Grants Scheme.</p> <p>A decision was made in 2010/11 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However the full applications are circulated to all members of the Area Board, published on the Wiltshire Council website and hard copies are available on request.</p> | 8.30pm |

- | | | |
|-----|--|--------|
| 14. | Warminster Villages Community Partnership - Funding Request (<i>Pages 89 - 98</i>)

To receive a report from the Warminster Villages Community Partnership requesting the Board's approval to core funding covering the financial year 2013/14. | 8.45pm |
| 15. | Your Area Board - Your Ideas, Your Reactions, Your Suggestions

The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings.

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the front page of this agenda. | 8:50pm |
| 16. | Future Meeting Dates

The next meetings of the Warminster Area Board will be on: <ul style="list-style-type: none">• 5 September 2013 – Maiden Bradley Village Hall• 7 November 2013 – Warminster Civic Centre• 9 January 2014 – Warminster Civic Centre• 6 March 2014 – Warminster Civic Centre | |
| 17. | Evaluation and Close | |